

Extraordinary Compensation Request Form

Attorney/Contractor: _____ Date of Request: _____

Case No.: _____ Number of Hours Requested: _____

Hourly rate: \$120/hr Total Amount Requested: _____

The following factors are taken into consideration when evaluating a request for extraordinary compensation. Please provide as much detail as possible to support your request. There is no entitlement to extraordinary compensation and requests will be considered on a case-by-case basis. Please refer to the *Extraordinary Compensation Policy* for more information.

1. Number of hours already invested into the case for the year: _____
2. Has OCLA paid for extraordinary compensation on this case in the past? ___ Yes ___ No
 - a. If yes, please provide the date and number of hours requested: _____
3. Are the number of hours invested in the case in question offset by the number of hours invested in the attorney's overall caseload? _____

4. Did the attorney engage in extensive travel to meet the requirements of representation and does this travel contribute to the request for extraordinary compensation? If yes, please explain:

5. Have communication barriers demanded an extraordinary amount of time on the case in question and does this extra time form a basis of the attorney's compensation request? If yes, please explain:

6. Has the attorney had to attend an extraordinary number of hearings for the case in question or otherwise been subjected to hearings that far exceed the normal duration of said proceedings? Has the attorney had to spend an extraordinary amount of time preparing for these appearances? If yes, please explain as it relates to the current request: _____

7. Is the attorney involved in collateral cases related to the dependency that require the attorney's extended attention and assistance and cannot be billed as a separate case? If yes, please explain:

8. Please describe any other circumstances that justify the attorney's request for extraordinary compensation: _____

Submit requests to the CRP Program Manager bailey.zydek@ocla.wa.gov

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